

# YUROK INDIAN HOUSING AUTHORITY



July 2, 2013 Regular Meeting

10:00 a.m. Klamath, CA

## AGENDA

1. CALL TO ORDER
2. ROLL CALL
  - a. Board of Commissioners
  - b. Council
  - c. Staff
3. RECOGNITION OF GUESTS/PUBLIC COMMENTS
4. APPROVAL OF AGENDA (PDF 1)
5. READING AND APPROVAL OF THE MEETING MINUTES
  - a. June 4, 2013 (PDF 2)
6. FINANCIAL REPORT (*Theta*)
  - a. Financial Report May 31, 2013 (PDF 3)
  - b. Bookkeeper Job Description (PDF 4)
7. DIRECTOR and STAFF REPORTS (*Judith*)
  - a. Executive Director (PDF 5)
    - i. David Pierce Architect Status Log (PDF 6)
    - ii. Phil Perez Engineering Status Log (PDF 7)
    - iii. Frank Masten TVCE Status Log (PDF 8)
    - iv. Environmental Review (PDF 9)
    - v. Request for Inter-departmental Service (PDF 10)
    - vi. AIS Tracking Report (PDF 11)
    - vii. Administrative Assistant Report (PDF 12)
    - viii. Grants Tracking (PDF 13)
  - b. Program Operations (PDF 14)
    - i. District Waiting List (PDF 15)
    - ii. Client Overview (PDF 16)
    - iii. Down-payment (PDF 17)
    - iv. Shop Steward (PDF 18)
    - v. Intake Clerk (PDF 19)
    - vi. Program Specialist (PDF 20)
    - vii. Eviction Tracking (PDF 21)
    - viii. Vacant Unit Tracking (PDF 22)
    - ix. Complete work orders (PDF 23)
    - x. Incomplete work orders (PDF 24)
  - c. Development
    - i. Project Management Worksheet (PDF 25)
    - ii. Project Management Worksheet Completed (PDF 26) (last submission)
    - iii. TERO Tracking (PDF 27)
    - iv. Report 514-131-002, 003, 004, 005, and 006 (PDF 28)
8. TENANT/APPLICANT SESSION @ 1:pm
  - a.

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**9. REPORTS OF COMMITTEES**

- a. None

**10. OLD BUSINESS**

- a. Tribal Comments FY 2013 IHP (PDF 29)
- b. Current Student Spread Sheet (PDF 30)

**11. NEW BUSINESS**

- a. Draft TDC Housing Department Ordinance (PDF 31)
- b. O-Link Meeting (PDF 32)

**12. CORRESPONDENCE**

- a. Letter Student Rental Assistance (PDF33)
- b. HUD Letter Formula (PDF 34)
- c. HUD Letter FY 2013 IHP (PDF 35)
- d. USDA Grant Agreement (PDF 36)

**13. EXECUTIVE SESSION**

- a. Resolution # 2013-20 (PDF 37)
- b. Resolution # 2013-21 (PDF 38)
- c. Resolution # 2013-22 (PDF 39)
- d. Legal (PDF 40) (conference call @ 1)
- e. Personnel #1 (PDF 41)
- f. Personnel #2 (PDF 42)
- g. Personnel #3

**14. ADJOURNMENT @ \_\_\_\_\_**