

YUROK INDIAN HOUSING AUTHORITY



December 6, 2011 Regular Meeting

10:00 a.m. Klamath, CA

AGENDA

CALL TO ORDER

ROLL CALL

- a. Board of Commissioners
- b. Council
- c. Staff

RECOGNITION OF GUESTS/PUBLIC COMMENTS

❖ *Public Comment – USDA 306C WWD Grant Application*

APPROVAL OF AGENDA (PDF 1)

1. READING AND APPROVAL OF THE MEETING MINUTES

- a. November 1, 2011 (PDF 2)

2. FINANCIAL REPORT (*Theta*)

- a. October 31, 2011 (PDF 3)
- b. Internal Control and Procedures (PDF 4)
- c. Financial Forecasting and Investment Policy (PDF 5)
- d. APR
 - 2008 (PDF 6)
 - 2009 (PDF 7)
 - 2010 (PDF 8)
 - 2011 (PDF 9)

3. DIRECTOR and STAFF REPORTS (*Judith*)

- a. **Executive Director (PDF 10)**
 - i. David Pierce Architect Status Log (PDF 11)
 - ii. Phil Perez Engineering Status Log (PDF 12)
 - iii. Executive Assistant (PDF 13)
 - iv. Environmental Review (PDF 14)
 - v. Request for Inter-departmental Service (PDF 15)
 - vi. AIS Tracking Report (PDF 16)
- b. **Non-Profit/Grant**
 - i. Report (PDF 17)
 - ii. Grant Worksheet (PDF 18)
- c. **Program Operations (PDF 19)**
 - i. Client Tracking
 - ii. Land Acquisition Tracking Report
 - iii. Waiting List by District

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- iv. Down-payment
- v. Shop Steward
- vi. Intake Clerks
- vii. Office Clerk/Maintenance (Hoopa)
- viii. Maintenance Supervisor Report
- ix. Maintenance (work orders/complete-incomplete)

d. Development

- i. Project Management Worksheet (PDF 20)
- ii. Project Management Worksheet Completed (PDF 21)

4. TENANT/APPLICANT SESSION @ 1:pm

- a. Client # 1435
- b. Client # 484
- c. Client #1440
- d. Applicant # SL
- e. Client 1449
- f. Client # 637
- g. Client # 1573

5. OLD BUSINESS

- a.

6. NEW BUSINESS

- a. Resolution #2011-13 (PDF 22)
- b. Property for sale (Walt)
- c. BIA IHP 2012 Work Plan

7. CORRESPONDENCE

- a.

8. REPORTS OF COMMITTEES

- a. CIMC Annual Report
- b. CIMC Membership Bulletin #PY11-08
- c. CIMC Delegate Hand Book

9. EXECUTIVE SESSION

- a. Employee Annual Raise
- b. Personnel
- c. CDFI
 - Journal Entries (PDF 23)
 - CDFI Draft Audit (PDF 24)
 - BOD Letter (PDF 25)

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- Jen Rae Lawsuit Part I (PDF 26)
- Jen Rae Lawsuit Part II (PDF 27)
- Jen Rae Lawsuit Part III (PDF 28)
- July 6th Response Letter (PDF 29)

ADJOURNMENT @__